

**PERSONNEL AND TRAINING BUREAU  
TRAINING DIVISION**

**TRAINING NOTICE**  
12.1.1

March 27, 2014

**TO:** Concerned Commanding Officers

**FROM:** Commanding Officer, Training Division

**SUBJECT:** CALIFORNIA SPECIALIZED TRAINING INSTITUTE  
NOMINATIONS FOR EARTHQUAKE COURSE


It is requested that commanding officers submit nominations for the Earthquake Course presented by California Specialized Training Institute (CSTI) at San Luis Obispo, California. There is no prerequisite for this 40-hour, POST-certified, POST-reimbursable course (**tuition only**). The course dates are currently undetermined. Nominees will be notified of course dates once they become available.

Captains, lieutenants and sergeants will be given priority consideration for this course. Due to attendance limitations, nominees will be selected based upon the relevance of the training to their duties. It is important to consider the attendee's ability to impart the knowledge gained to others in field situations, roll call, and at training days. Final selection will be made by the Commanding Officer, Training Division (TD), based on the number of previously trained personnel assigned to the concerned division and the nominee's training history.

Commanding officers are requested to submit, in priority order, the name, rank, serial numbers and work telephone numbers of the nominees on an Intradepartmental Correspondence, Form 15.2, to the Commanding Officer, TD. Please send the nominations to the Training Coordination Unit (TCU), via Department mail (Stop 412). The nomination must identify the Earthquake Course as the course being requested. Nominations are due to TD by **June 13, 2014**. Class dates and times are subject to change and/or cancellation by CSTI. Any questions regarding this Notice should be directed to the Course Coordinator, Officer Lloyd Johnson, TCU, TD, at (213) 485-3161.

APPROVED:

  
MICHELLE VEENSTRA, Captain  
Commanding Officer  
Training Division

  
WILLIAM A. MURPHY, Commander  
Assistant Commanding Officer  
Personnel and Training Bureau

Distribution "B"